



GOVERNMENT OF MEGHALAYA
MEGHALAYA STATE RURAL LIVELIHOODS SOCIETY
(The Nodal Agency of Govt. of Meghalaya for Implementing NRLM, Ministry of Rural Development, Govt. of India)
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MSRLS/SMMU/RECRUIT/VOL-10 /907/19-20/6 433 Dated: Shillong, the 1st September 2020

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The Meghalaya State Rural Livelihoods Society (MSRLS) seeks application from the citizens of Meghalaya in prescribed format to fill up the following positions on contractual basis. The application form, advertisement are available on MSRLS's Website "<https://msrls.nic.in/>" The dates for submitting the application is from **10:00 am of 2nd September upto 5:00 pm of 18th September 2020**. The process of applying to the posts and other related information are available at the above link and the candidates are advised to go through the terms and conditions of the recruitment process thoroughly and satisfy themselves of their eligibility before applying. The job requires extensive tours and night stays in remote rural areas of the state so only such candidates who have the commitment to serve rural people and possess the requisite aptitude, should apply. Local Candidates will be given preference. The appointment to the following post is purely temporary and on contractual basis and no claim whatsoever can be made for any permanent position with the Government or any organization under it.

Unit	Post	Unit	No. of post	Pay Per Month
State Mission Management Unit	Project Manager – Knowledge Management & Communications	EKH	1	₹. 32,000/-
	Project Manager – Digital Finance	EKH	1	₹. 32,000/-
	State Accountant	EKH	2	₹. 25,000/-
	Young Professional - Knowledge Management & Communications (Garo Hills Region-Division)	EKH	1	₹. 19,000/-
District Mission Management Unit	District Functional Specialist - IB&CB	SWKH & SGH	2	₹. 27,000/-
	District Functional Specialist - Financial Inclusion	SWKH, SWGH & NGH	3	₹. 27,000/-
	District Accountant	EJH	1	₹. 20,000/-
Block Mission Management Unit	Block Project Manager	Mawkynrew, Umsning, Pynursla, Jirang, Mawshynrut, Bhoirymbong & Mawthadraishan.	7	₹. 25,000/-
	Block Accountant	Rongara, Mawthadraishan, Thadlaskein, Mawkyrwat, Shella Bholaganj, Amlarem, Kharkutta, Saipung, Jirang & Mawshynrut.	10	₹. 20,000/-
	Block MIS Coordinator	Bajengdoba, Gasuapara, Mawkyrwat, Khliehriat, Bhoirymbong, Mawsynram, Thadlaskein & Saipung.	8	₹. 16,000/-
Total			36	



Chief Executive Officer
Meghalaya State Rural Livelihoods Society
Shillong

Sd/-
Shri. S. Sharma, IAS,
Joint Secretary, C&RD Deptt., GoM
and CEO, MSRLS.

ANNEXURE -1:

PLACE OF POSTING – STATE MISSION MANAGEMENT UNIT			
SN	Post	Qualification & Experience	Pay Per Month
1	Project Manager – Knowledge Management & Communication (1 post – Shillong)	Essential: 1. PG Degree /PG Diploma in Mass Media/ English. 2. Minimum 3 years experience in Journalism, Documentation and Research. 3. Proficiency in Handling Still & Motion Camera, Video Editing, Working With Photoshop, & Video Editing Software And Internet. 4. Individual Having Experience In Covering/ Documenting Rural Area/Population Will Be Preferable. 5. Within 35 years of age (5 years relaxation for ST/SC)	₹. 32,000/-
2	Project Manager – Digital Finance (1 post – Shillong)	Essential: 1. PG Degree/PG Diploma in Commerce/ Management - Finance 2. Having worked in a Non Banking Financial Company (NBFC)/ Micro Finance Institutions (MFI)/PSU/NGO. 3. Knowledge of Digital Banking/ Business Correspondent/CSC 4. Within 35 years of age (5 years relaxation for ST/SC)	₹. 32,000/-
3	State Accountant (2 post – Shillong)	Essential: 1. PG Degree/PG Diploma in Commerce/ Management - Finance 2. Working knowledge of Tally ERP9 3. Minimum 3 years experience in Accounts and Financial Management 4. Within 35 years of age (5 years relaxation for ST/SC).	₹. 25,000/-
4	Young professional - Knowledge Management & Communication (1 post – Garo Hills Division)	Essential: 1. Degree/Diploma in Mass Media/ English 2. Although there is no minimum experience required, however candidates having experience in written translation work, will be given preference 3. Within 30 years of age (5 years relaxation for ST/SC).	₹. 19,000/-
		Total Post - 5	

PLACE OF POSTING – DISTRICT MISSION MANAGEMENT UNIT			
SN	Post	Qualification & Experience	Pay Per Month
1	District Functional Specialist – Institutional Building & Capacity Building (IBCB) (2 post – SWKH, SGH)	Essential: 1. PG Degree/PG Diploma in Rural Development/ Social Works. 2. Minimum 3 years experience in Rural Development and Poverty Alleviation Programmes 3. Should have worked for SHGs/Community Organization/Cooperatives. Individuals having experience in training rural mass is preferred 4. Within 35 years of age (5 years relaxation for ST/SC).	₹. 27,000/-
2	District Functional Specialist – Financial Inclusion (FI) (3 post – SWKH, SWGH, NGH)	Essential: 1. PG Degree/PG Diploma in Rural Development/ Social Works/ Business Management - Finance/ Commerce 2. Minimum 3 years experience in Rural Development and Poverty Alleviation Programmes 3. Having worked in a Non Banking Financial Company (NBFC)/ Micro Finance Institutions (MFI)/PSU/NGO.	₹. 27,000/-

		4. Within 35 years of age (5 years relaxation for ST/SC).	
3	District Accountant (1 post -EJH)	Essential: 1. Degree in Commerce 2. Working knowledge of Tally ERP9 3. Minimum 2 years experience in Accounts and Financial Management 4. Within 30 years of age (5 years relaxation for ST/SC).	₹. 20,000/-
		Total Post - 6	

PLACE OF POSTING - BLOCK MISSION MANAGEMENT UNIT			
SN	Post	Qualification & Experience	Pay Per Month
1	Block Project Manager (7 post – Mawkynrew, Umsning, Pynursla, Jirang, Mawshynrut, Bhoirymbong, Mawthadraishan)	Essential: 1. PG Degree/ PG Diploma in Rural Development Management, Social Work, Agriculture and allied disciplines. 2. Minimum 3 years experience on managing rural development projects preferably SHG, Microfinance and livelihoods promotion, community development programmes etc. 3. Fluency in local language is required 4. Within 35 years of age (5 years relaxation for ST/SC).	₹. 25,000/-
2	Block Accountant (10 post – Rongara, Mawthadraishan, Thadlaskein, Mawkyrwat, Shella Bholaganj, Amlarem, Kharkutta, Saipung, Jirang & Mawshynrut.)	Essential: 1. Degree in Commerce 2. Working knowledge of Tally ERP9 3. Minimum 2 years experience in Accounts and Financial Management 4. Within 30 years of age (5 years relaxation for ST/SC).	₹. 20,000/-
3	Block MIS Coordinator (8 post – Bajengdoba, Gasuapara, Mawkyrwat, Khliehriat, Bhoirymbong, Mawsynram, Thadlaskein & Saipung)	Essential: 1. Degree in BCA/BSc. Computer Science or IT from recognized University/Institution. 2. Minimum 2 years' experience in Data entry and MIS Management. 3. Computer skills with emphasis on Microsoft Packages, Google Suite etc. 4. Within 30 years of age (5 years relaxation for ST/SC).	₹. 16,000/-
		Total Post - 25	

Abbreviation:

SMMU – State Mission Management Unit (Shillong)

DMMU – District Mission Management Unit (Districts of Meghalaya)

BMMU – Block Mission Management Unit (C&RD Blocks of Meghalaya)



Sd/-
Shri. S. Sharma, IAS,
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