



GOVERNMENT OF MEGHALAYA
MEGHALAYA STATE RURAL LIVELIHOODS SOCIETY

(The Nodal Agency of Govt. of Meghalaya for Implementing NRLM, Ministry of Rural Development, Govt. of India)
Montfort Building, 2nd Floor, Dhanketi, Shillong-793001

✉: msrls2011@gmail.com

🌐: msrls.nic.in

☎: 0364-2502130

Guidelines for Application/ Eligibility Criteria **for various post under the MSRLS**

The job requires extensive tours and night stays in remote rural areas of the state so only such candidates who have the commitment to serve rural people and possess the requisite aptitude, should apply. The appointment to the post mentioned in Annexure - I, is purely temporary and on contractual basis and no claim whatsoever can be made for any permanent position with the Government or any organization under it. Application has to be submitted online only after the applicant has satisfied him/herself to the terms and conditions laid down in the guidelines as under:-

1. The candidates will have to apply online through the MSRLS web portal **msrls.nic.in** and go to the link "<http://msrls.nic.in/recruitments>".
2. The dates for submitting the online form is from **10:00 am of 19th November 2019 upto 11:59 pm of 4th December 2019**.
3. The Number of available vacancies is ninety seven (**97**).
4. The details for the various posts under MSRLS, is placed at Annexure - I, with regards to qualification, maximum age, experience, pay per month etc...
5. The maximum age for SC/ST candidates is relaxable by five years.
6. For Persons with Disabilities (PWDs), age is relaxable by ten years (fifteen years for SC/ST) as per the extant policy of Government of Meghalaya.
7. The candidates should have obtained at least **55%** marks at every level from **recognized Universities or Institutions** as the case may be.
8. The candidates can apply for only one post in a category, however, he/she may apply for another post in the other two categories.
9. No application fee is required to be paid along with the application.
10. All posts are transferable, involve extensive travelling, and stay at villages for about 15 - 20 days in a month. Candidates willing to undertake such travels and stay only may apply.
11. In respect of the post of Young Professionals (YP), although there is no minimum experience required, however, candidates having experience related to the post, will be given preference.
12. In respect of the positions at the District Mission Management Unit (DMMU) located at the District Headquarters, preference will be given to local candidates from the District concerned.
13. In respect of the positions at the Block Mission Management Unit (BMMU) located at the Block C&RD Headquarters, preference will be given to local candidates from Block concerned. Candidates, who can speak, read and write, the local language will be given more preference.
14. Candidates should have good communication skills, proficiency in working with MS Office application and internet.

List of documents to be uploaded along with the online application form (See General Instructions for Details):

- i. Passport sized digital photograph
- ii. Signature
- iii. Self-attested copies of documents/certificates is required to be uploaded in support of the following:
 - a) Date of birth
 - b) Address Proof

- c) Educational Qualification (At least one of the latest qualification can be uploaded)
- d) Caste/Tribe Certificate (if applicable)
- e) Disability Certificate (if applicable)
- f) Self-certified certificate of the years of experience.

Method of Recruitment:

The shortlisted candidates will be inform by e-mail and subjected to undergo the multi-modal selection process, which will include a preliminary examination that will test the verbal, quantitative and analytical abilities of the candidates and thereafter, a group discussion, skill test, and /or any such other tests as MSRLS may decide. The screening of the candidates will take place at every stage of the examination. The preliminary examination will be held at Shillong and Tura. Candidates appearing for Online Examination will not be paid any TA/DA.

General Instructions:

- i. Candidates are advised to read the eligibility criteria and other conditions prescribed for the post very carefully before applying, such as Post Codes, How to Apply etc... mentioned in the link "<http://msrls.nic.in/recruitments>".
- ii. Candidates may upload Proof of Qualification with either Marksheet/ Provisional Certificate/ Completion Certificate of the latest qualification only.
- iii. Candidates who are working in any private/ public sector may furnish a 'No Objection Certificate' from their Controlling authority at the final stage of selection.
- iv. Candidates should provide proof of Date of Birth as per the Birth Certificate issued by the Registrar of Births & Deaths or as entered in Matriculation.
- v. Candidates should provide any address proof duly Certified/Issued by the Government. (eg. Valid Indian Passport/EPIC/Driving License/Aadhar Card).
- vi. Candidates are advised to fill their correct and active e-mail addresses and contact number in the application form to enable MSRLS to use it for correspondence purpose. If a mail sent to a candidate bounces for any reason, MSRLS will not take any responsibility.
- vii. Incomplete applications in any respect and ineligible applicants will be summarily rejected. No further correspondence in this regard shall be entertained.

Debarment:

- i. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any material information is liable to be debarred from appearing in any recruitment stage and would entail summary rejection of their candidature for this recruitment.
- ii. MSRLS is authorized to recruit and select candidates, maintaining utmost confidentiality at all times. Any attempt by anyone causing a breach or attempting to cause any breach of the process of this or any such action which violates or likely to violate the fair practices will be a sufficient ground for debarment of candidate/s for this recruitment.
- iii. If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, he/she shall be liable to be debarred for this recruitment in addition to rendering himself/herself liable to criminal prosecution.
- iv. Canvassing directly or indirectly for the above mentioned posts shall disqualify a candidate and the decision of MSRLS shall be final and binding in this regard.

Annexure - I

CATEGORY - MANAGER							
SN	Post	No of positions	Posting	Pay Per Month	Qualification	Experience	Max. Age
1	State Mission Manager –Livelihoods Promotion (Non-Farm)	1	SMMU	₹. 42,000/-	MBA in Marketing/Agri. Business, M.Sc/ M.A in Rural Development	Minimum 5 years experience in Rural Development and Poverty Alleviation Programmes, should have worked for Community Organization	40
2	Project Manager - Livelihoods Promotion (Farm)	1	SMMU	₹. 32,000/-	BSc. Agriculture/ Horticulture	Minimum 3 years experience in livelihoods related projects	35
3	Project Manager – Capacity Building	1	SMMU	₹. 32,000/-	PG/PG Diploma/ Degree in Rural Development/ Social Works/ Agriculture and allied disciplines.	Minimum 3 years experience in Rural Development and Poverty Alleviation Programmes, should have worked for SHGs/Community Organization/Cooperatives. Individuals having experience in training rural mass is preferred.	35
4	Project Manager – Knowledge Management & Communications	1	SMMU	₹. 32,000/-	PG/PG Diploma/Degree in Mass Media/ English.	Minimum 3 years experience in Journalism, Documentation, Research, Should Have Good Communication Skills, Proficiency In Handling Still & Motion Camera, Video Editing, Working With Photoshop, & Video Editing Software And Internet. Individual Having Experience In Covering/ Documenting Rural Area/Population Will Be Preferable.	35
5	District Mission Manager	2	DMMU-EJH DMMU-NGH	₹. 32,000/-	PG/PG Diploma/Degree in Rural Development/ Social Works/ Agriculture and allied disciplines.	Minimum 5 years experience in Rural Development and Poverty Alleviation Programmes, should have worked for SHGs/Community Organization/Cooperatives. Individuals having experience in training rural mass is preferred.	40
6	District Functional Specialist -IB&CB	7	DMMU-WKH DMMU-SWKH	₹. 27,000/-	PG/PG Diploma/ Degree in Rural Development/	Minimum 3 years experience in Rural Development and Poverty Alleviation	40

			DMMU-EJH DMMU-NGH DMMU-SWGH DMMU-WJH DMMU-RI BHOI		Social Works/ Agriculture and allied disciplines	Programmes, should have worked for SHGs/Community Organization/Cooperatives. Individuals having experience in training rural mass is preferred.	
7	District Functional Specialist -FI	5	DMMU-SWKH DMMU-EJH DMMU-WGH DMMU-NGH DMMU-SWGH	₹. 27, 000/-	PG/PG Diploma/ Degree in Rural Development/ Social Works/ Business Management/ MBA/ M.Com	Minimum 3 years experience in PSB or Private Sector Bank with at least two years in rural banking. Or having worked in a Non Banking Financial Company (NBFC)/ Micro Finance Institutions (MFI).	40
8	Block Project Manager	20	BMMU-MAWKYRWAT BMMU-MAWKYNREW BMMU-LASKEIN BMMU-UMSNING BMMU-KHLIEHRIAT BMMU-JIRANG BMMU-MAWSHYNRUT BMMU-BHOIRYMBONG BMMU-RANIKOR BMMU-MAWPHLANG BMMU-SHELLA BHOLAGANJ BMMU-AMLAREM BMMU-SAIPUNG BMMU-TIKKRIKELLA BMMU-DEMDEMA BMMU-KHARKUTTA BMMU-BAJENGDOBA BMMU-GASUAPARA BMMU-DAMALGRE BMMU-PYNURSLA	₹. 25,000/-	Post Graduate Degree/ Diploma in Rural Development Management, Social Work, Agriculture and allied disciplines.	Minimum 3 years experience on managing rural development projects preferably SHG, Microfinance and livelihoods promotion, community development programmes etc. Fluency in local language is required.	35
9	Project Manager - Livelihoods Promotion (Agri./Horti.)	2	BMMU-RONGRAM BMMU-DALU	₹. 25,000/-	BSc. Agri./ Horti. Graduate	Minimum 2 years experience in livelihood activities.	35
10	Project Manager - Livelihoods Promotion (AH &	4	BMMU-RONGRAM BMMU-DALU	₹. 25,000/-	B.V.Sc & AH Graduate	Minimum 2 years experience in livelihood activities.	35

	Vetty.)		BMMU-MAWKYRWAT BMMU-MAIRANG				
11	Project Executive - Livelihoods Promotion (Agri./Horti.)	3	BMMU-MAWKYNREW BMMU-LASKEIN BMMU-RESUBELPARA	₹. 20,000/-	BSc. Agri./Horti. Graduate	N/A	32
12	Project Executive - Livelihoods Promotion (AH & Vetty.)	4	BMMU-LASKEIN BMMU-UMSNING BMMU-RESUBELPARA BMMU-MAWKYNREW	₹. 20,000/-	B.V.Sc & AH Graduate	N/A	32
13	Project Executive - Livelihoods Promotion (Non- Farm)	5	BMMU-UMSNING BMMU-MAWKYNREW BMMU-DALU BMMU-RONGRAM BMMU-RESUBELPARA	₹. 20,000/-	Degree In Commerce, Business Management, Development Practice, Community Development	N/A	32
Total		56					

CATEGORY - ACCOUNTS								
SN	Post	No of positions	Posting	Pay Per Month	Qualification	Additional Qualification	Experience	Max. Age
1	State Accountant	1	SMMU	₹. 25,000/-	Degree in Commerce	Tally ERP9, DCA Certificate	Minimum 3 years experience in Finance Sector	35
2	District Accountant	3	DMMU-SWKH DMMU-EJH DMMU-SWGH	₹. 20,000/-	Degree in Commerce	Tally ERP9, DCA Certificate	Minimum 2 years experience in Finance Sector	32
3	Block Accountant	14	BMMU-DALU BMMU-RESUBELPARA BMMU-KHLIEHRIAT BMMU-JIRANG BMMU-MAWSHYNRUT BMMU-RANIKOR BMMU-MAWSYNRAM	₹. 20,000/-	Degree in Commerce	Tally ERP9, DCA Certificate	Minimum 2 years experience in Finance Sector	30

			BMMU-AMLAREM BMMU-SAIPUNG BMMU-TIKKRIKELLA BMMU-DEMDEMA BMMU-KHARKUTTA BMMU-BAJENGDOBA BMMU-GASUAPARA					
4	Young Professional – Finance	2	SMMU	₹. 19,000/-	Degree in Commerce	Tally ERP9, DCA Certificate	N/A	30
	Total	20						

CATEGORY – EXECUTIVE								
SN	Post	No of positions	Posting	Pay Per Month	Qualification	Additional Qualification	Experience	Max. Age
1	Young Professional – (M&E)	1	SMMU	₹. 19,000/-	PG/PG Diploma/ Degree in Rural Development/ Social Works/ Management	-	N/A	30
2	Young Professional – (KMC) *	1	SMMU	₹. 19,000/-	Degree with major in Garo Language	-	N/A	30
3	Young Professional – (IB&CB)	1	SMMU	₹. 19,000/-	PG/PG Diploma/ Degree in Rural Development/ Social Works	-	N/A	30
4	Young Professional – (Livelihoods Promotion)	1	SMMU	₹. 19,000/-	Degree in Agriculture/ Horticulture Sector	-	N/A	30
5	District MIS Coordinator	3	DMMU-SWKH DMMU-EJH DMMU-NGH	₹. 16,000/-	Degree	DCA certificate	Minimum 2 years experience in Data entry and MIS Management	30
6	Block MIS Coordinator	14	BMMU-UMSNING BMMU-PYNURSLA BMMU-KHLIEHRIAT BMMU-MAWSYNRAM BMMU-AMLAREM BMMU-SAIPUNG BMMU-TIKKRIKELLA BMMU-DEMDEMA BMMU-KHARKUTTA	₹. 16,000/-	Degree	DCA certificate	Minimum 2 years experience in Data entry and MIS Management	30

			BMMU-BAJENGDOBA BMMU-GASUAPARA BMMU-DAMALGRE BMMU-BETASING BMMU-THADLASKEIN					
	Total	21						

Abbreviation:

SMMU – State Mission Management Unit (Shillong)

DMMU – District Mission Management Unit (Districts of Meghalaya)

BMMU – Block Mission Management Unit (C&RD Blocks of Meghalaya)

Note:

- * **In respect to the category EXECUTIVE, sl. no. 2 – post YOUNG PROFESSIONAL (KMC), although there is no minimum experience required, however, candidates having experience in Written Translation Work, will be given preference.**

Sd/-

**Shri. S. Sharma, IAS,
Chief Executive Officer,
Meghalaya State Rural Livelihoods Society,
Shillong.**