



**GOVERNMENT OF MEGHALAYA
MEGHALAYA STATE RURAL LIVELIHOODS SOCIETY**

(The Nodal Agency of Govt. of Meghalaya for Implementing NRLM, Ministry of Rural Development, Govt. of India)
Montfort Building, 2nd Floor, Dhanketi, Shillong-793001

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**Guidelines for Application/ Eligibility Criteria
for various post under the MSRLS**

The job requires extensive tours and night stays in remote rural areas of the state so only such candidates who have the commitment to serve rural people and possess the requisite aptitude, should apply. The appointment to the post mentioned in Annexure – I, is purely temporary and on contractual basis and no claim whatsoever can be made for any permanent position with the Government or any organization under it. Application has to be submitted only after the applicant has satisfied him/herself to the terms and conditions laid down in the guidelines as under:-

1. The candidates will have to download the MSRLS Application Form through the MSRLS web portal msrls.nic.in.
2. The dates for submitting the form is from 10:00 am of 2nd September 2020 upto 5:00 pm of 18th September 2020.
3. The Number of available vacancies is 36.
4. The details for the various posts under MSRLS, is placed at Annexure – I, with regards to essential qualification, maximum age, experience, pay per month etc...
5. The maximum age for SC/ST candidates is relaxable by five years.
6. For Persons with Disabilities (PWDs), age is relaxable by ten years (fifteen years for SC/ST) as per the extant policy of Government of Meghalaya.
7. The candidates should have obtained at least 45% marks from **recognized Universities or Institutions** as the case may be.
8. No application fee is required to be paid along with the application.
9. All posts are transferable, involve extensive travelling, and stay at villages for about 15 - 20 days in a month. Candidates willing to undertake such travels and stay only may apply.
10. In respect of the post of Young Professionals (YP), although there is no minimum experience required, however, candidates having experience related to the post, will be given preference.
11. Candidates, who can speak, read and write, the local language will be given more preference
12. Candidates should have good communication skills, proficiency in working on Microsoft Packages, Google Suite etc.
13. **Mode for Submission of Filled Application Form is as under:-**
 - a) "By Post or Direct Submission" to the office of the Meghalaya State Rural Livelihood Society, Dhanketi- 793001 "Or" "Via- email" to msrls.recruitment@gmail.com.
 - b) "Direct Submission" can also be done to the Office of the Deputy Commissioner & chairman, District Mission Management Unit (DMMU) of MSRLS across the 11 District Headquarters.
14. Last Date for submission of Application is 18th September, 2020 upto 05:00 PM. Application received after the last date will not be entertained and MSRLS will not be responsible for any kind of postal loss or transits delay.

List of documents to be submitted along with the application form (See General Instructions for Details):

1. Passport sized digital photograph
2. Signature
3. Self-attested copies of documents/certificates is required to be uploaded in support of the following:

- a) Date of birth
- b) Address Proof
- c) Educational Qualification (At least one of the latest qualification can be uploaded)
- d) Caste/Tribe Certificate (if applicable)
- e) Disability Certificate (if applicable)
- f) Experience Certificate.
- g) Permanent Resident Certificate (PRC)

Method of Recruitment:

The shortlisted candidates will be inform by e-mail and subjected to undergo the multi-modal selection process, which will include a preliminary examination that will test the verbal, quantitative and analytical abilities of the candidates and thereafter, a group discussion, skill test, and /or any such other tests as MSRLS may decide. The screening of the candidates will take place at every stage of the examination. The preliminary examination will be held at Shillong and Tura. Candidates appearing for Examination will not be paid any TA/DA.

General Instructions:

- i. Candidates are advised to read the eligibility criteria and other conditions prescribed for the post very carefully before applying, such as Post Codes, How to Apply etc... mentioned in the link "<http://msrls.nic.in/recruitments>".
- ii. Candidates may upload Proof of Qualification with either Marksheet/ Provisional Certificate/ Completion Certificate of the latest qualification only.
- iii. Candidates who are working in any private/ public sector may furnish a 'No Objection Certificate' from their Controlling authority at the final stage of selection.
- iv. Candidates should provide proof of Date of Birth as per the Birth Certificate issued by the Registrar of Births & Deaths or as entered in Matriculation.
- v. Candidates should provide any address proof duly Certified/Issued by the Government. (eg. Valid Indian Passport/EPIC/Driving License/Aadhar Card).
- vi. Candidates are advised to fill their correct and active e-mail addresses and contact number in the application form to enable MSRLS to use it for correspondence purpose. If a mail sent to a candidate bounces for any reason, MSRLS will not take any responsibility.
- vii. Incomplete applications in any respect and ineligible applicants will be summarily rejected. No further correspondence in this regard shall be entertained.

Debarment:

- i. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any material information is liable to be debarred from appearing in any recruitment stage and would entail summary rejection of their candidature for this recruitment.
- ii. MSRLS is authorized to recruit and select candidates, maintaining utmost confidentiality at all times. Any attempt by anyone causing a breach or attempting to cause any breach of the process of this or any such action which violates or likely to violate the fair practices will be a sufficient ground for debarment of candidate/s for this recruitment.
- iii. If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, he/she shall be liable to be debarred for this recruitment in addition to rendering himself/herself liable to criminal prosecution.
- iv. Canvassing directly or indirectly for the above mentioned posts shall disqualify a candidate and the decision of MSRLS shall be final and binding in this regard.