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**GOVERNMENT OF MEGHALAYA  
MEGHALAYA STATE RURAL LIVELIHOODS SOCIETY**

(The Nodal Agency of Govt. of Meghalaya for Implementing NRLM, Ministry of Rural Development, Govt. of India)  
Montfort Building, 2<sup>nd</sup> Floor, Dhankari, Shillong-793001

msrls2011@gmail.com

msrls.nic.in

0364-2502130

**Detailed Advertisement & Guidelines for Application/ Eligibility Criteria.**

The job requires extensive tours and night stays in remote rural areas of the state so only such candidates who have the commitment to serve rural people and possess the requisite aptitude, should apply. The appointment to the post mentioned in Annexure - I, is purely temporary and on contractual basis and no claim whatsoever can be made for any permanent position with the Government or any organization under it. Application has to be submitted online only after the applicant has satisfied him/herself to the terms and conditions laid down in the guidelines as under:-

1. The candidates will have to download the MSRLS Application Form through the MSRLS web portal **msrls.nic.in**.
2. The dates for the submitting of the application form is from **11:00 am** of the **22<sup>nd</sup> July 2020** upto **5:00 pm** of the **29<sup>th</sup> July 2020**.
3. The details for the post under MSRLS, is placed at Annexure - I, with regards to qualification, maximum age, experience, pay per month etc...
4. The maximum age for SC/ST candidates is relaxable by five years.
5. The candidates should have obtained at least **45%** marks in their highest qualification from **recognized Universities or Institutions** as the case may be.
6. No application fee is required to be paid along with the application.
7. All posts are transferable, involve extensive travelling, and stay at villages for about 15 - 20 days in a month. Candidates willing to undertake such travels and stay only may apply.
8. Candidates should have good communication skills, proficiency in working with MS Office application and internet.

**List of documents to be submitted along with the application form (See General Instructions for Details):**

- i. Passport sized photograph
- ii. Self-attested copies of documents/certificates is required to be submitted in support of the following:
  - a) Date of birth
  - b) Address Proof
  - c) Educational Qualification
  - d) Caste/Tribe Certificate (if applicable)
  - e) Disability Certificate (if applicable)
  - f) Experience Certificate.
  - g) Permanent Resident Certificate (PRC).

**Method of Recruitment:**

The shortlisted candidates will be inform by **e-mail only** and subjected to appear for the **skill test** and **personal interview**, which will test the verbal, quantitative and analytical abilities of the candidates or any such other tests as MSRLS may decide. The screening of the candidates will take place at every stage of the recruitment. Candidates appearing for walk-in interview will not be paid any TA/DA.

**General Instructions:**

- i. Candidates are advised to read the eligibility criteria and other conditions prescribed for the post very carefully before applying.

- ii. Candidates may submit Proof of Qualification with either Marksheet/ Provisional Certificate/ Completion Certificate of their latest qualification only.
- iii. Candidates who are working in any private/ public sector may furnish a '**No Objection Certificate**' from their Controlling authority at the final stage of selection.
- iv. Candidates should provide proof of Date of Birth as per the Birth Certificate issued by the Registrar of Births & Deaths or as entered in Matriculation.
- v. Candidates should provide any address proof duly Certified/Issued by the Government. (eg. Valid Indian Passport/EPIC/Driving License/Aadhar Card).
- vi. Candidates are advised to fill their correct and **active e-mail addresses** and contact number in the application form to enable MSRLS to use it for correspondence purpose. If a mail sent to a candidate bounces for any reason, MSRLS will not take any responsibility.
- vii. **Incomplete applications** in any respect and ineligible applicants **will be summarily rejected**. No further correspondence in this regard shall be entertained.

#### **Debarment:**

- i. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any material information is liable to be debarred from appearing in any recruitment stage and would entail summary rejection of their candidature for this recruitment.
- ii. MSRLS is authorized to recruit and select candidates, maintaining utmost confidentiality at all times. Any attempt by anyone causing a breach or attempting to cause any breach of the process of this or any such action which violates or likely to violate the fair practices will be a sufficient ground for debarment of candidate/s for this recruitment.
- iii. If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, he/she shall be liable to be debarred for this recruitment in addition to rendering himself/herself liable to criminal prosecution.
- iv. Canvassing directly or indirectly for the above mentioned posts shall disqualify a candidate and the decision of MSRLS shall be final and binding in this regard.


**Annexure - I**

SN	Post & Place of Posting	Qualification & Experience	Pay Per Month
1	Manager - M&E. SMMU (1 post)	<b>Essential:</b> <ol style="list-style-type: none"> <li>1. PG/PG Diploma/Degree in Statistics/Computer Application/Science/Management from recognized University/Institution.</li> <li>2. Minimum 5 years' experience in Monitoring, Evaluation &amp; Analysis/IT Sector.</li> <li>3. Proficiency in Stata, R and/or SPSS.</li> <li>4. Computer skills with emphasis on Microsoft Excel, Google Sheets etc.</li> <li>5. Within 35 years of age (5 years relaxation for ST/SC).</li> </ol> <b>Desired:</b> <ol style="list-style-type: none"> <li>1. Minimum 8 years' experience in Monitoring, Evaluation &amp; Analysis/IT Sector.</li> <li>2. Skill and knowledge in Survey, Research and uses of monitoring tools.</li> <li>3. Should have good analytical and statistical skills and communication skills and Proficiency in English.</li> </ol>	₹. 27,000/-

**Abbreviation:**

**SMMU** – State Mission Management Unit (Shillong)



  
**Shri. R. Kynta,**  
**Chief Operating Officer -Programme**  
**MSRLS.**  
*Chief Operating Officer*  
*Meghalaya State Rural Livelihoods Society*  
*Shillong*