



GOVERNMENT OF MEGHALAYA
MEGHALAYA STATE RURAL LIVELIHOODS SOCIETY
(The Nodal Agency of Govt. of Meghalaya for implementing NRLM, Ministry of Rural Development, Govt. of India)
Monfort Building, 2nd Floor, Dhanketi, Shillong-793001
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P: 0364-2502130

MSRLS/SMMU/SARAS FAIR/2213/25-26/4/1567 Dated: Shillong the 8th October, 2025

REQUEST FOR QUOTATIONS

Quotations are hereby invited from interested local firms/Parties for engaging in work for the 6th Meghalaya Saras Aajeevika Fair (MSAF) to do "Sound, Signage & Fabrication" as indicated at Annexure — A to the office of the Meghalaya State Rural Livelihoods Society (MSRLS) at Monfort Building, Dhanketi, Shillong. Any queries requiring clarification may be obtained from the office of the Society during office hours from the date of issue of this notice until the date of submission of the Quotation. Your quotation shall be attached, the cost estimates for the supply and delivery of the items mentioned in the quotation documents.

Terms and Conditions

1. Quotations should be in a sealed cover super scripting "Quotation of the items"
2. The rates are to be quoted in figures and words and should be included all taxes.
3. Schedule of Bidding Process: Meghalaya State Rural Livelihoods Society (MSRLS) would endeavour to adhere to the following schedule:

Sn	Activity Description	Date And Time
1	Issue of RFQ	8 th October, 2025
2	Last date for submission of queries	14 th October, 2025
3	Pre-proposal meeting via VC/Face to face	16 th October, 2025
4	Meghalaya State Rural Livelihood Society (MSRLS)'s response to queries	17 th October, 2025
5	Last date for Submission of Bids	23 rd October 2025 (up to 2:00 PM)
6	Date of opening of Bids	23 rd October 2025 (3:00 PM)

1. The Quotation shall be completed in all respect along with supporting documents such as:
 - a. Valid Trading licence for Non- ST Firms.
 - b. Registration.
 - c. Valid Certificate of GST registration.
 - d. PAN CARD.
 - e. Registered Address.
2. The Quotation shall be duly signed, otherwise the same will be rejected
3. Quotation received after the date-and time fixed at Sl. no 5 above will not be entertained.
4. Successful bidder/bidder(s) will be informed and award the order for supply.



Addl. Secretary, C&RD Deptt, GoM.
& Chief Executive Officer,
Meghalaya State Rural Livelihoods Society
Meghalaya State Rural Livelihoods Society
Shillong

MSRLS/SMMU/SARAS FAIR/2213/25-26/4/1567-A Dated: Shillong the 8th October, 2025

Copy to:

1. All local firms identified firms/ contractors for kind information and necessary action.
2. Office Notice Board for Display
3. The Project Manager- KMC, SMMU for uploading in the office website.

Addl. Secretary, C&RD Deptt, GoM.
& Chief Executive Officer,
Meghalaya State Rural Livelihoods Society

Chief Executive Officer
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Annexure-A

SN.	ITEMS	Cost Per Unit / Day/Item
1	LED SIGNAGE- 3D BOARDS - ACRYLIC LED LIT LETTERS/GRAPHICS ON ACP BOARDS	
2	LED SIGNAGE- 2D BOARDS - LED LIT ROUTER CUT ACP BOARDS	
3	CUSTOMIZED MEMENTOS / AWARDS- BASIC	
4	CUSTOMIZED MEMENTOS / AWARDS- STANDARD	
5	CUSTOMIZED MEMENTOS / AWARDS- PREMIUM	
6	UV PRINTED ACP SIGNAGE- DIRECTION/ MAP /STALL SIGNAGES ETC	
7	UV PRINTED ACRYLIC SIGNAGE- DIRECTION/MAP /STALL SIGNAGES ETC - 4MM ACRYLIC	
8	LED PANELS	
9	LCD SCREENS	
10	SOUND	
11	WALKIE TALKIE	
12	GENERATOR	
13	CCTV CAMERA	



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